

# MINUTES

## GLENURQUHART PRIMARY SCHOOL

### PARENT COUNCIL

Thursday, 25 May 2017 at 6.30 pm

#### Present:

Lynn Milton (Chairperson)

Fiona Knotts (Vice Chairperson)

Nichola Christie (Treasurer)

Janet Murchison (Secretary)

Mrs K Laird (Head Teacher)

Miss K Mullin (Principal Teacher)

Lisa Cetiner; Audrey Graesser; Corrine McCallum; Sally McCloskey; Hugh Montague; Michael Thorp; Lorraine Young

#### 1. Apologies

Miss L MacDonald; Julie MacLeod; Jenny Neill

#### 2. Minutes

The Minutes of the meeting held on 23 March 2017 were approved and seconded.

#### 3. Treasurer's Report

The balance to date is **£4663.32**. As **agreed** at the previous meeting a payment of **£253.50** would be made for a teacher to attend the P7 residential trip. The spring disco which had been held in the school for the first time, had been very successful and raised **£343.80**. It was **agreed** to make the length of time for both age groups 1.5 hours. Nichola would ask the High School office to order 9 calculators as leavers gifts for the P7 class.

#### 4. Head Teacher's Report (see Appendix)

- (i) **Equality and Diversity policy** - has been on school website since March but no parental feedback. A request to purchase books costing approximately £127.30 was agreed.
- (ii) **school improvement plan** - all teachers trained in assessment issues outdoor learning - children involved
- (iii) **pupil equity fund** - £12,000 awarded based on number of children receiving schoolmeals.
- (iv) **lateness** - aim to reduce number of pupils being late by introducing playground supervision at the start of the day
- (v) **Raddery Trust** - received grant of £551 for a blackout tent for 'the bubble', lego, therapy books, all to be used to support pupils with additional needs.
- (vi) **life skills** - have applied for funding to run a 3 week cookery course for P7 class
- (vii) **football goals** - a request for funding for suitable football goals c. £1000 was considered. If not approved an application would be made to Tesco's Bags for Life scheme. However, due to the healthy balance of funds the PC **agreed** to purchase.
- (viii) **staffing** - Ms M McLoughlin (P1) would be leaving at the end of term to take up a

teaching post in Aberdeen. Her job would be advertised for a P1/early years experience. This would be a permanent full-time post which Mrs Laird hoped to fill by the end of the term. She has also asked for a probationer.

## 5. Matters arising

- (i) **Gaelic** - Mrs Laura Green was no longer a member of staff as she had taken up a post elsewhere. There would be a meeting taking place in June to discuss the future of Gaelic education at the school.
- (ii) **change to school hours** - Mrs Laird was still in discussion about the effect the new timetable would have on school transport.
- (iii) **Scotmid grant** - Lynn would like to apply to Scotmid for a grant to purchase STEM equipment. A referee was required for application over £250 and it was **agreed** that Margaret Davidson be approached.
- (iv) **events for parents** - it was noted that on recent occasions school events to which parents were invited had occurred on Wednesdays. A request was made to consider other days. Although this was more a coincidence than planning by teachers Mrs Laird **agreed** to take note of this.

## 6. Fundraising

Due to a successful year of fundraising it was **agreed** not to do any more at present. However, it was noted that parents and pupils alike enjoy the summer fair and it would be discussed in the new Session. Corrine suggested that with schools closing at lunch time on Fridays using a Friday afternoon for such an event might be suitable.

## 7. Any other business

- (i) **Class photos** - Mrs Laird would book Tempest photographer for the new Session to do both individual and class photos.
- (ii) **Secretary** - Janet was thanked for her services as Secretary since January 2013.
- (iii) **Mrs Laird** - On behalf of the Parent Council Hugh thanked Mrs Laird for her hard work during the past Session.
- (iv) **dates of meetings** Lynn would like to set dates for Parent Council meetings for the whole of next Session in order to give parents advance notice.

## 8. Date of next meeting

Thursday, 14 September 2017 at 6.30 pm. This would be preceded by the Annual General Meeting.