

**Minutes**  
**Glenurquhart Primary School**  
**AGM**  
**Thursday, 5<sup>th</sup> October 2017 at 6.30pm**

**Present:**

Lynn Milton (Chairperson)

Fiona Knotts (Vice Chairperson)

Nichola Christie (Treasurer)

Jenny Neill (Secretary)

Mrs K Laird (Head Teacher)

Sally McCloskey; Julie MacLeod, Lorraine Young, Lisa Centiner, Audrey Graesser and Corrine McCallum

- **Apologies**

Miss K Mullin (Principal Teacher) and Michael Thorp

- **Minutes**

The minutes of the meeting held on 14<sup>th</sup> September 2017 were approved and seconded by Lynn Milton and Nichola Christie.

- **Treasurers Report**

The accounts for 2016 – 2017 have been audited and signed off by Andy Glasgow.

There is no change to the account balance at present, which is still £3,286.95.

£59.49 is due to be debited from the account for the leavers calculators.

We are still awaiting a credit to come from the Highland Council (*amount still to be confirmed*).

- **Head Teacher's Report (see attached Appendix)**

- **Swimming** – It was discussed that it was proving difficult to find the time for P6/P7's to have time out of class for swimming lessons when they already have a lot of time out for their transitions to high school, as well as trying to get all necessary classwork completed. It was therefore decided that in the future we would take the P4 & P5 classes for swimming lessons, as it would be an ideal way to get all children to be

confident in the water before their annual Loch Inch trip. There is an issue with funding for the travel to get students to and from swimming. At the next parent council meeting we will discuss if the parent council will be helping to fund the transport costs.

- **Request to Parent Council for funding – wish list as requested at AGM** – The wish list was discussed and approved by the Parent Council. A total of £1,837.22 will be spent on the items discussed in the attached appendix and £1,049.72 on outdoor facilities to further develop learning in maths, literacy and music. It was also discussed whether we should pay for education city for home use, but, as there was only 32% of children using it at home we would further discuss whether it was required for all years at the Head Teachers Forum to get parents views. We will discuss at the next parent council meeting whether or not the parent council will fund the cost for education city at home.
  
- **Matters arising**
  - **Scotmid funding application** – It was agreed that the Parent Council would apply for playground markings to the value of £1,000, as the children had requested a maze and we could get some more outside learning activities for the children. We all felt that this would also benefit other charity groups like Brownies, Nursery, Mountain bikers club etc who would also be able to access the facilities.
  - **Parent Council Partnership Annual Meeting November** – The next meeting is being held on Saturday 18<sup>th</sup> November 2017. Unfortunately, Lynn Milton is unable to attend, but it was offered up to other members on the council. However, if no-one can make it we will be kept updated through the minutes.
  - **School attendance/lateness/school uniform** – The standard of school uniform seems to have slipped in the school with some children not wearing school uniform at all. Children will be encouraged in school to wear school uniform. We will continue to remind and encourage parents to dress their children in the school uniform, as we feel it is a great way for our children to represent the school and to give the children a sense of identity with the school. Mrs Price is now employed from 8.40am to monitor the playground to allow parents to drop and go. This has been a successful change and hope that this will reduce the parking at the front of the school and lateness.
  
- **Fundraising - CEILIDH**

It was decided that a separate fundraising meeting would be held (*date still to be confirmed*) to plan for the upcoming CEILIDH. The band has been booked and Sally will book the hall.

- **Any other Business**

- It was brought to the attention of the parent council that parents were approaching the fence out with pick up and drop off times. It was discussed whether we should put up some screening around the playground and if the school gate should be locked during break times. Security for the children and staff during school hours is a priority and is also being addressed by Highland Council with new visible staff and visitor id badges and other measures being discussed/implemented.
- The Loch Inch trip was a huge success and the parent council wanted to thank staff for their hard work.
- In the last newsletter parents were given the option to vote for either two hot dinners or a grab and go lunch and one hot dinner. The feedback response was low and therefore it was decided that parents should be given another opportunity to respond in the next newsletter.

- **Date of Next Meeting**

Wednesday 29<sup>th</sup> November 2017 at 6:30pm